

**CITY OF MT. VERNON, ILLINOIS
REGULAR CITY COUNCIL MEETING
Tuesday, July 5, 2016
7:00 P.M.**

MINUTES

The Mt. Vernon City Council held a Regular City Council Meeting on Tuesday, July 5, 2016 at 7:00 p.m. at the Rolland W. Lewis Community Building, Veterans Park, 800 South 27th Street, Mt. Vernon, IL.

The invocation was given by Rev. Terry Edwards of the Prince of Peace Lutheran Church.

The Pledge of Allegiance was recited.

ROLL CALL

Roll call showed present: Council Members Jeff May, Dennis McEnaney, Donte Moore and Mayor Mary Jane Chesley. Absent: Council Member Todd Piper.

PRESENTATION OF JOURNALS

The Journals for the June 13, 2016 City Council Workshop Meeting, June 20, 2016 Regular City Council Meeting, and the June 22, 2016 Special City Council Meeting were presented to Council for their approval.

Council Member Moore made a motion to approve the Journals as presented. Seconded by Council Member McEnaney. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

APPROVAL OF CONSOLIDATED VOUCHERS FOR ACCOUNTS PAYABLE

The Consolidated Vouchers for Accounts Payable were presented to Council for approval. Council Members requested additional information regarding the following items: #16 N Kohl Grocer Company - \$6,596.58 – concession food for resale at the Aquatic Zoo. This represents food to be sold at the Aquatic Zoo. #26 Traffic and Parking Control - \$12,410.27 – flashing signs for 45th and Veterans Memorial Drive. This intersection is also known as the Wells Bypass Road and Veterans Memorial Drive. Additional traffic signs are being installed in anticipation of the increase in traffic due to the opening of the new high school. #1 Alldata - \$2,544.00 – data subscription services for software in Fleet Maintenance Department for tracking vehicle parts. #8 ET Simonds - \$43,510.35 – Ambassador Road Construction. This represents the last payment for that road project. #9 Employers and Operating Engineers Local 520 - \$13,635.85 – benefits compensation owed by Moniger Excavating, Inc. for the Richview Road sidewalk project. Moniger failed to make a payment to Union Local 520 so the City deducted the payment amount from what Moniger was owed by the City. The City made the

payment to Local 520 on Moniger's behalf. #15 Key Benefits Group - \$2,367.00 – printing and mailing fees for 2015 Affordable Care Act 1095 Form reporting. Employers are required to inform employees of the type of coverage they have; their dependents covered; and the period of the coverage. #23 Security Alarm Company - \$1,519.00 – alarm system upgrade and monitoring service for Tourism Department in case of fire. #24 Shores Builders - \$10,000.00 – final payment for work on Aquatic Zoo which was held until satisfactory completion of the project. The project is complete. A special check was written to The SMB Help Desk in the amount of \$8,600.00 for a Microsoft exchange server for City employee email. This is necessary in order to archive all emails. #3 Baldwin Media Development - \$1,800.00 – video shoot for Tourism Department. This promotional video will be used on the City's website and Facebook page as well as in other promotional advertising of the City.

Council Member McEnaney made a motion to approve the Consolidated Vouchers for Accounts Payable in the amount of \$1,247,064.31. Seconded by Council Member Moore. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

BIDS & QUOTES

Bechtel presented for Council's consideration the results for the Requests for proposals for City Websites. Tourism Director Angela Schrum appeared and noted that she received five proposals. After extensive research and consideration, Schrum recommended that the City accept the proposal submitted by Louder Designs, of Dallas-Fort Worth, TX. Louder will design a website for the Tourism Department (www.enjoymtvernon.com) at a cost of \$10,000.00 and for the City of Mt. Vernon (www.mtvernon.com) for a cost of \$8,000.00.

Council Member Moore made a motion to accept the proposal for City Websites from Louder Designs for a total of \$18,000.00 — \$10,000.00 Tourism; \$8,000.00 City. Seconded by Council Member May. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

Bechtel presented for Council's consideration the bid results for the Maintenance Materials Using MFT (Motor Fuel Tax) Funds. Only one bid was received as follows:

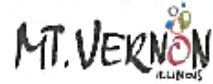
<u>Group #</u>	<u>Engineer's Est.</u>	<u>Low Bid /Bidder</u>	<u>Diff.</u>
Group 1	\$32,949.30	\$33,782.43/ Jax Asphalt	+\$833.13
Group 2	\$20,000.00	\$21,300.00/ Jax Asphalt	+\$1,300.00
Group 3	\$5,925.00	\$5,949.00/ Jax Asphalt	+\$24.00
Group 4	\$159,399.50	<u>\$165,722.92/ Jax Asphalt</u>	<u>+\$6,323.42</u>
		\$226,754.35	\$8,480.55 (above estimate)

Bechtel noted that the bid was \$8,480.55 over the Engineer's estimate. Public Works Director Matt Fauss will adjust the projects to be completed this fiscal year and not exceed the budgeted amount for maintenance materials using MFT funds.

Council Member May made a motion to accept the bid results for the Maintenance Materials using MFT Funds from Jax Asphalt of Mt. Vernon, IL in the amount of \$226,754.35. Seconded by Council Member Moore. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

CITY MANAGER

Brad Ruble, City Engineer, delivered the capital projects report as follows:



CAPITAL PROJECTS REPORT

GENERAL SUMMARY OF PROJECT STATUS – July 2016

TRANSPORTATION

Project	Cost	Work Phase	% Complete	Est. Compl. Date	Notes
42 nd St. Reconst. (Victoria to Richview)	4.0 M	Design(HMG) Const.(Baxmeyer)	100% %	Complete 3 rd Q 2016	Road is closed to through traffic. Lilac Lane to the south is completed. Woodglen Ln. to the tracks is now closed.
N. 27 th / Old Union Rd.	2.0 M	Design(HMG) Construction(Baxmeyer)	100% 0%	Complete 2 nd Q 2017	Project has been awarded to Baxmeyer Cons. Will begin near end of 42 nd St. project.
Perkins Avenue (10 th to 12 th)	1.0 M	Design(Horner/Shifrin) Construction(Baxmeyer)	100% 10%	Complete 3 rd Q 2016	Construction has begun. Road is closed to thru traffic. Storm sewer work is ongoing.
42 nd at Veterans Signals	225 K	Design(HMG) Const.(Public Works)	100% 0%	1 st Q 2016 3 rd Q 2016	Complete by school starting. Materials have started to arrive.
Fairfield Road Resurfacing	1.2 M 80% IDOT	Design(Roundtable) Const. (SI Asphalt)	100% 0%	2 nd Q 2016 4 th Q 2016	Project is set to start this week. Patching will be first item of work.
Route 15 Overlay Broadway and Main	70 K City 1.7 M IDOT	Design Construction	Unknown 0%	Jan. 2017 Summer 2017	This is an IDOT project. Begins just east of Fairfield Rd. and extends to 15 th Street going both east bound and west bound.
Phoenix Modular Temp. Road	70 K	Design (City) Construction	100% 85%	Mid July 2016	Project is almost complete. Curb and Sidewalk work remain.

SEWER

Project	Cost	Work Phase	% Complete	Est. Compl. Date	Notes
Lift Station 14 Force main Replacement	1.2 M	Design(HMG) Construction	100% 0%	As needed Unknown	Project on stand still waiting for monies to become available.
Lift Station 14 Station Replacement	2.0 M	Design(N/A) Construction	0% 0%	Pending	Project is on stand still.

SIDEWALKS / TRAILS

Project	Cost	Work Phase	% Complete	Est. Compl. Date	Notes
Richview Wide Sidewalk (27 th to 24 th on South)	400 K	Design(Heneghan) Construction(Moniger)	100% 100%	Complete June 2016	Project is complete. Trying to get grass to grow for the last item.
Wilshire Sidewalk (Richview to Old Union)	190 K	Design(Rhutasel) Construction	95% 0%	4 th Q 2015 4 th Q 2016	Easement acquisition has begun. 10 out of 27 have been gotten. All have been mailed out.
*-SRTS Airport Rd. and McCauley	360 K 154K IDOT	Design(RoundTable) Const. (Not Selected)	100% 0%	2 nd Q 2016 4 th Q 2016	September IDOT bid. Easement acquisition to start soon.

WATER

Project	Cost	Work Phase	% Complete	Est. Compl. Date	Notes
Broadway & Main Water Phase 1	1.85 M	Design(RoundTable) Construction	100% 40%	Complete 3 rd Q 2016	Main Street water main is complete except for concrete work. Broadway portion is ongoing.
Broadway & Main Water Phase 2	1.0 M	Design(RoundTable) Construction	100% 0%	2 nd Q 2016 1 st Q 2017	Phase 2 will replace from 15 th to 6 th along Main Street. Project has been awarded to JK Troller starting after phase 1
S. 44 th Street Replacement	200 K	Design (Rhutasel) Construction	95% 0%	June 2016 4 th Q 2016	EPA permits have been submitted. Project is out for bids. Opening July 13 th .

INDUSTRIAL PARK INFRASTRUCTURE

Project	Cost	Work Phase	% Complete	Est. Compl. Date	Notes
Roads	7.3 M all project	Design(HMG) Construction	80% 0%	4 th Q 2016 2 nd Q 2018	Detailed design work has begun. North Industrial Drive, South Industrial Drive, Shiloh Drive, and Sparrow Lane.
Water & Sewer	85K Tarp, 1.285M EDP, 3.25M EDA	Design(HMG) Construction	99% 0%	1 st Q 2016 2 nd Q 2017	Water and sewer EPA permits have been obtained. Site Certification is approved. 7 of 8 easements obtained.

Nathan McKenna, Assistant to the City Manager, delivered the programmatic report as follows:



CITY PROGRAMMATIC REPORT

GENERAL SUMMARY OF PROJECT STATUS – July 2016

Project	Work Phase	Act. / Est. Cost	% Complete	Est. Compl. Date	Notes
Republic Rewards Program	Planning	N/A	N/A	Ongoing	Online voting continues at republicgivesback.com to vote for the 5 projects selected. The project to receive the most votes will be awarded a \$5000 grant. Voting runs through July 29 th . The five organizations are Jefferson County Historical Society, Nutrition on Weekends, United Way of South Central Illinois, Bright Start Education and Family Center, and Jefferson County Assoc. for Home and Community Education.
Surplus Property	Review	N/A	N/A	Ongoing	Mow to Own program to begin mid-July. Guidelines are being finalized and submitted to City Attorney for review.
Housing Demolition	Demolition	57K		Ongoing	Demolition on the 14 properties are under way. Completion of this round of demolition is expected to be early fall. Cost for this round of demolition is 57 thousand out of the 135 thousand budgeted this fiscal year.
IT Improvements	Planning	N/A		Fall 2016	Improvements to the city online presence is underway. Proposals for website development presented to City Council. City is under contract with Microsoft for email backup. New email accounts are being setup for city staff and elected officials using the city domain mtvernon.com. MVN net emails will stay in use through August.
City Hall Basement	Review	125 K		Complete	Estimates for Mold remediation, asbestos abatement and water drainage received.
City Hall Improvements	Review	N/A			Comprehensive report on city hall repairs is complete. Top priority listed is the boiler system (\$76K replacement cost) and the condition of the basement(\$125K).
Lincoln Park Addition	Planning Construction	1.6M	100%	TBD	Project on hold pending review. Parks Department has submitted paperwork required to keep the grant in good standing. Project funding from IDNR suspended until review by Gov. Office. (400 Thousand)
Armory / Market	Design Construction	N/A 2M	100% 0%	TBD	Project on hold pending review. Project funding from IDNR suspended until review by Gov. Office. (1.55 million) in the fifth month of State fiscal year without a budget.

McKenna briefed the Council on the new “Mow to Own” program that kicks off July 18 to will allow residents to acquire vacant properties owned by the city by maintaining the property. Instead of paying a dollar amount, residents work to acquire ownership of neighboring property. At this time, the city owns 88 vacant properties, which have been declared surplus. McKenna said another 10 properties are expected to be added after the current round of demolitions are completed. Under terms of the program, 501(c)(3) non-profits and owner/occupied residents with property adjacent to a vacant lot owned by the city can sign up at city hall to maintain the property for two years to earn a quit-claim deed. Maintenance includes mowing, raking leaves, removing fallen trees and branches, and picking up the trash. After the two-year period, they must not have had any nuisance, zoning or building violations, their utility account must be up to date; and they have to have paid their property taxes on their own property. If they have done that, they will get the deed. McKenna, who has been spearheading the implementation of the program, said the idea for the Mow to Own program was brought to his attention by Councilman Donte Moore who heard of the program from St. Louis. A list of the surplus properties is available by contacting McKenna or in the City Clerk's office. Additional information about signing up for the program is available by contacting McKenna at 242-6805.

Bechtel presented for Council's consideration a Request for Permission to Close North 9th Street from Main Street to Harrison Street for the "Counting Cars and Help for Kids" car show. Bryn Hubbard, co-owner of Tri Moon Vapes, stated the car show features a meet and greet with Ryan Evans and a car show to benefit area kids. "Ryan Evans is my cousin, he's on the TV show 'Counting Cars.' He's from here, our parents are siblings," said Bryn Hubbard. Evans will be at Tri Moon Vapes from 4 p.m. to 8 p.m. on Friday, July 22. The entry fee to see him will be a new toy for a child, an unused school supply or a monetary donation. The toys will be given to the Jefferson County Toys for Kids. The car show will be held in conjunction with the meet and greet. For more information or to register a car, call Tri Moon Vapes at 315-6666. They can be reached by email at trimoonvapes@gmail.com or message them on their Facebook page at www.facebook.com/TriMoonVapes/.

Council Member Moore made a motion to approve the Request for Permission to Close North 9th Street from Main Street to Harrison Street for "Counting Cars and Help for Kids" car show. Seconded by Council Member McEnaney. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

CITY ATTORNEY

City Attorney Bill Howard presented for Council's consideration Second Reading of an Ordinance Regarding Prevailing Wage Rate. This annual Ordinance, pursuant to Illinois Statute 820 ILCS 130/1-12, determines the prevailing wage rates to be paid to laborers, mechanics and other workers engaged in the construction of public works coming under the jurisdiction of the City to be the same rates as determined by the Illinois Department of Labor as of July, 2015. According to the Department of Labor, 2016 rates are not available as this time.

Council Member McEnaney made a motion to Approve Ordinance No. 2016-19 Regarding the Prevailing Wage Rate. Seconded by Council Member May. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

Howard presented for Council's consideration First Reading of an Ordinance Dedicating Real Estate for Use as Public Roads at the new Industrial Park. Bechtel advised that a Right of Way Dedication Plat and Permanent Right of Way Dedication Description for the new Industrial Park are necessary in order for a Warranty Deed to be issued to purchasers of land in the Industrial Park. In addition, development and use of the Industrial Park requires the establishment of public roads within the Industrial Park. Three new roads will be created, namely: Phoenix Drive, Vernois Drive and Neon Drive.

Council Member May made a motion to suspend the rules to vote on an Ordinance. Seconded by Council Member Moore. Yeas: May, McEnaney, Moore, and Chesley. Absent: Piper. Council Member May made a motion to adopt Ordinance No. 2016-20 Dedicating Real Estate for Use as Public Roads in the new Industrial Park. Seconded by Council Member Moore. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

Howard presented for Council's consideration an Ordinance Approving TIF Agreement with J & R Appliance. The restoration project by owner Jim Schomaker will include masonry work and façade improvements including restoring the leaded art glass panels, cornice restoration, decorative lighting and awnings. The TIF grant shall not exceed \$50,950.00 and will be paid in equal installments of \$10,190.00 per year for five years.

Council Member McEnaney made a motion to adopt Ordinance No. 2016-21 Approving the TIF Agreement with J & R Appliance. Seconded by Council Member May. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

MAYOR

Mayor Chesley thanked everyone who worked hard to make this year's 4th of July Salute to Freedom a great success.

CITY COUNCIL

No information was shared by the City Council.

VISITORS/CITIZEN REQUESTS/ADDRESSES FROM THE AUDIENCE

John Menke, of South 22nd Street, stated that there is major crime in his neighborhood and his car has been vandalized many times. Assistant Police Chief Trent Page, who was attending the Council meeting, spoke with Mr. Menke about the issue.

EXECUTIVE SESSION

No Executive Session was held.

ADJOURNMENT

Council Member May made a motion to adjourn the Regular City Council Meeting. Seconded by Council Member Moore. Yeas: May, McEnaney, Moore and Chesley. Absent: Piper.

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Jerilee Hopkins
City Clerk