

CITY OF MT. VERNON, ILLINOIS
CITY COUNCIL WORKSHOP MEETING
Thursday, April 21, 2016

The Mt. Vernon City Council met in a Workshop Meeting on Thursday, April 21, 2016 at 4:00 p.m. at City Hall, 1100 Main Street, Council Chamber Room, 2nd Floor, Mt. Vernon, IL.

CALL TO ORDER

Mayor Mary Jane Chesley called the meeting to order. Roll call showed present: Council Members Jeff May, Dennis McEnaney, Donte Moore, Todd Piper and Mayor Mary Jane Chesley.

Also present were City Manager Mary Ellen Bechtel, Finance Director Merle Hollmann and Nathan McKenna.

VISITORS/CITIZEN REQUEST/ADDRESSES FROM THE AUDIENCE

No visitors spoke at the meeting.

FISCAL YEAR 2016-2017 PRELIMINARY BUDGET REVIEW

City Manager Bechtel and Director of Finance Merle Hollmann presented the following spreadsheets:

GENERAL CORPORATE FUND
ANNUAL OPERATING BUDGET SUMMARY

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 TOTAL ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATED RESTRICTED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATED TOTAL REVENUE AND (EXPENDITURES)	FY 2016-2017 PROPOSED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 PROPOSED RESTRICTED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 PROPOSED TOTAL REVENUE AND (EXPENDITURES)
WORKING FUND BALANCE BEGINNING	3,983,425	3,592,89	1,170	4,101,299	3,481,701	186,596	3,668,297
REVENUE	14,324,680	14,219,302	50,000	14,273,102	14,589,985	31,910	14,621,895
OPERATING TRANSFERS IN	182,654	186,948		182,548	197,745		197,745
TOTAL REVENUES	14,507,334	14,406,250	50,000	14,462,250	14,787,730	31,910	14,819,640
EXPENDITURES							
MAJOR AND COUNCIL	(71,180)	(50,600)		(30,600)	(32,213)		(32,213)
CITY MANAGER	(318,332)	(251,295)		(251,295)	(258,078)		(258,078)
CITY CLERK	(88,403)	(87,290)		(87,290)	(92,037)		(92,037)
CITY TREASURER	(8,217)	(9,551)		(9,551)	(9,654)		(9,654)
HUMAN RESOURCES	(136,270)	(136,712)		(136,712)	(142,604)		(142,604)
LEGAL	(168,406)	(166,349)		(166,349)	(162,310)		(162,310)
PARK	(934,899)	(820,388)		(820,388)	(821,859)		(821,859)
FINANCE	(297,877)	(291,100)		(291,100)	(302,619)		(302,619)
ENGINEERING	(637,672)	(603,186)		(603,186)	(607,757)		(607,757)
POLICE	(5,076,393)	(4,888,920)	(1,279)	(4,900,294)	(5,065,187)		(5,065,187)
FIRE	(3,465,398)	(3,382,501)		(3,382,501)	(3,295,588)		(3,295,588)
EMERGENCY MANAGEMENT AGENCY	(23,904)	(16,635)		(16,635)	(16,612)		(16,612)
PUBLIC WORKS	(1,623,251)	(1,495,380)		(1,495,380)	(1,751,628)		(1,751,628)
FLUOR SERVICES	(653,688)	(640,015)		(640,015)	(570,133)		(570,133)
GENERAL GOVERNMENT - GENERAL EXPENSES	(1,422,369)	(1,667,822)		(1,667,822)	(1,669,078)		(1,669,078)
GENERAL GOVERNMENT - TRANSFER TO CAPITAL PROJECTS FUND	(434,763)	(396,082)		(396,082)			
GENERAL GOVERNMENT - TRANSFER TO SANITATION FUND	0	0		0	0		0
GENERAL GOVERNMENT - TRANSFER TO QUALITY OF LIFE	0	0		0	0		0
	(15,326,942)	(14,883,838)	(11,374)	(14,895,212)	(14,761,831)	0	(14,761,831)
ANNUAL CHANGES IN WORKING FUND BALANCE	(819,608)	(477,588)	44,626	(432,962)	25,899	31,910	57,809
WORKING FUND BALANCE ENDING	3,163,817	3,481,701	186,596	3,668,297	3,507,600	218,506	3,726,106
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		1,207,313			1,230,151		
EXCESS WORKING FUND BALANCE		2,274,388			2,277,447		
EXCESS WITH LESS \$250,000 LOAN TO DOWNTOWN TR		\$2,024,388			\$2,027,447		

Bechtel stated that health insurance claims which rose 42% (approximately \$1 million) sharply drove up the City's insurance costs and have been an unanticipated challenge this fiscal year.

An analysis of the revenues over the past four years shows an annual increase of 1.2% so that FY 2016-2017 projected revenues are at \$14,787,730. The following are budget cuts which have been implemented to balance the FY 2016-2017 budget with the biggest change being in the Salary & Fringes category. The City's workforce has been reduced by six full-time positions and the over-time pay has been reduced by \$561,609. In 2015 the City offered employees an early retirement incentive program and some employees were not replaced in Public Works, Public Utilities, Fleet Services, Parks and Police Departments. In addition, the estimated proceeds from the sale of surplus equipment/vehicles is \$174,488, leaving a working fund balance of \$3,507,600.

CITY OF MT. VERNON, IL
 BUDGET CUTS REQUESTED FROM THE DEPARTMENTS IN GENERAL CORPORATE
 FY 2016-2017

DEPARTMENT NAME	BUDGET REDUCTION REQUIRED	FINAL REDUCTIONS	
		SALARY & FRINGES BUDGET REDUCTION	OPERATING EXPENSES BUDGET REDUCTION
GENERAL CORPORATE			
MAYOR & CITY COUNCIL	\$ (1,532)	\$ -	\$ -
CITY MANAGER	\$ 4,773	\$ -	\$ 4,795
CITY CLERK	\$ 9,308	\$ -	\$ 6,900
HUMAN RESOURCES	\$ 1,605	\$ 293	\$ 1,363
PARK	\$ 38,203	\$ 93,378	\$ -
FINANCE	\$ (2,315)	\$ -	\$ 750
ENGINEERING	\$ 35,999	\$ -	\$ 36,079
POLICE	\$ 103,034	\$ 136,084	\$ 40,185
FIRE	\$ 69,809	\$ 203,850	\$ 68,949
EMA	\$ (3,434)	\$ -	\$ -
PUBLIC WORKS	\$ 95,840	\$ 69,317	\$ 113,506
FLEET SERVICES	\$ 15,106	\$ 58,687	\$ 15,276
1201 CASEY	\$ 7,984	\$ -	\$ -
DEPARTMENTAL EXPENDITURE CUTS	\$ 374,378	\$ 561,609	\$ 287,803
CHANGES IN REVENUES			
Estimated Proceeds from Sale of Surplus Equipment/Vehicles			\$ 174,488
Estimated increase in Revenue (mostly Sales Tax and HR Sales Tax)			\$ 103,100
TOTAL GENERAL CORPORATE INCREASE IN FUND BALANCE		\$ 561,609	\$ 565,391
TOURISM	\$ 25,900	\$ -	\$ 25,900
PUBLIC UTILITIES	\$60,630	\$ 60,630	\$ -

**PUBLIC UTILITIES OPERATING & CAPITAL FUNDS
ANNUAL BUDGET SUMMARY**

WITH 4.0% INCREASE FOR OPERATING									
	FY 2015-2016 CURRENTLY BUDGETED FOR OPERATIONS	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES) WITH 3.0% INCREASE	FY 2015-2016 ESTIMATED RESTRICTED CAPITAL REVENUE & (EXPENDITURES)	FY 2015-2016 ESTIMATED 2012 BONDS REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES) WITH 4.0% INCREASE	FY 2016-2017 ESTIMATED RESTRICTED CAPITAL REVENUE & (EXPENDITURES)	FY 2016-2017 ESTIMATED 2012 BONDS REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$543,291	\$638,356	(\$183,955)	\$2,703,443	\$3,157,844	\$570,277	(\$192,576)	\$1,778,378	\$2,156,079
REVENUE	\$7,126,158	\$7,042,038	\$817,081	\$45,674	\$7,904,793	\$7,252,881	\$809,991	\$4,000	\$8,066,872
TOTAL REVENUES	\$7,126,158	\$7,042,038	\$817,081	\$45,674	\$7,904,793	\$7,252,881	\$809,991	\$4,000	\$8,066,872
EXPENDITURES									
PUBLIC UTILITIES-SEWER TREATMENT	(\$2,407,494)	(\$2,407,494)			(\$2,407,494)	(\$2,474,875)			(\$2,474,875)
PUBLIC UTILITIES-WATER PURCHASES	(\$2,066,017)	(\$2,169,964)			(\$2,169,964)	(\$2,200,606)			(\$2,200,606)
PUBLIC UTILITIES -OTHER OPERATING	(\$2,374,112)	(\$2,300,370)	\$0	\$0	(\$2,300,370)	(\$2,356,140)	\$0	\$0	(\$2,356,140)
PUBLIC UTILITIES - BILLING SERVICES	(\$220,142)	(\$212,289)	\$0	\$0	(\$212,289)	(\$216,306)	\$0	\$0	(\$216,306)
PUBLIC UTILITIES - CAPITAL & DEBT SERVICE	(\$20,000)	(\$20,000)	(\$825,702)	(\$970,739)	(\$1,816,441)	\$0	(\$858,364)	(\$1,710,201)	(\$2,568,565)
TRANSFER TO GEN CORP CAPL PROJECTS FD	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	(\$7,087,765)	(\$7,110,117)	(\$825,702)	(\$970,739)	(\$8,906,558)	(\$7,247,927)	(\$858,364)	(\$1,710,201)	(\$9,816,492)
ANNUAL CHANGES IN WORKING FUND BALANCE	\$38,393	(\$68,079)	(\$8,621)	(\$925,065)	(\$1,001,765)	\$4,954	(\$48,373)	(\$1,706,201)	(\$1,749,620)
WORKING FUND BALANCE ENDING	\$581,684	\$570,277	(\$192,576)	\$1,778,378	\$2,156,079	\$575,231	(\$240,949)	\$72,177	\$406,459
REMAINING REVENUES THROUGH COMPLETION OF ALL PROJECTS									\$0
REMAINING EXPENDITURES THROUGH COMPLETION OF ALL PROJECTS									
ESTIMATED SHORTFALL OF FUNDING FOR ALL PROJECTS									\$72,177
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY	\$590,843	N/A	N/A			\$214,371	N/A	N/A	
EXCESS (DEFICIT) WORKING FUND BALANCE	\$	(20,566)				\$	360,860		

Hollmann indicated there is a miscalculation under the FY 2016-2017 Estimated Operating Revenue (Expenditures) Working Fund Balance Required by Financial Policy. The correct amount should be approximately \$590,000 rather than \$214,371 as indicated.

WATER MAIN BREAKS

	2013	2014	2015	2016
JANUARY	41	27	15	24
FEBRUARY	6	14	6	6
MARCH	7	6	6	6
APRIL	6	13	3	
MAY	15	7	12	
JUNE	15	18	18	
JULY	9	11	24	
AUGUST	14	9	12	
SEPTEMBER	25		24	
OCTOBER	24	4	9	
NOVEMBER	15	6	13	
DECEMBER	13	5	6	
YEARLY TOTAL	190	120	148	

Bechtel is proposing a 4% increase in water and sewer rates for FY 2016-2017, representing an additional \$3.84 per month on a 6,000-gallon water bill.

**TRASH REMOVAL
SANITATION
ANNUAL BUDGET SUMMARY**

With Customer Rate at \$16.50 per month for 2015-16					
With Customer Rate at \$19.00 per month for 2016-17 (15% INCREASE)					
	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$71,239	\$71,913	\$71,913	(\$22,682)	(\$22,682)
REVENUE	\$1,023,010	\$1,025,139	\$1,025,139	\$1,180,408	\$1,180,408
TRANSFER FROM GENERAL CORPORATE FUND	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$1,023,010	\$1,025,139	\$1,025,139	\$1,180,408	\$1,180,408
TOTAL EXPENDITURES	(\$1,119,975)	(\$1,119,734)	(\$1,119,734)	(\$1,155,532)	(\$1,155,532)
ANNUAL CHANGES IN WORKING FUND BALANCE	(\$96,965)	(\$94,595)	(\$94,595)	\$24,876	\$24,876
WORKING FUND BALANCE ENDING	(\$25,726)	(\$22,682)	(\$22,682)	\$2,194	\$2,194
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		\$93,311		\$96,294	
EXCESS WORKING FUND BALANCE		(\$115,993)		(\$94,101)	

Bechtel proposes a customer rate increase to \$19.00 (from \$16.50) per month or a 15% increase. The rate of \$16.50 is not enough to cover the cost of the three-year contract which expires April 20, 2017. The City provides the following trash removal services: weekly trash removal; bi-weekly recycling; weekly yard waste removal; and weekly call for bulk pickup on Friday.

It was suggested that a listing of trash removal services be placed on the back of the monthly water bills to better inform the public of the amenities provided.

**MOTOR FUEL TAX
ANNUAL BUDGET SUMMARY**

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$122,005	\$130,948	\$130,948	\$40,488	\$40,488
REVENUE	\$358,200	\$376,680	\$376,680	\$378,200	\$378,200
REVENUE ALLOCATED TO CAPITAL	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$358,200	\$376,680	\$376,680	\$378,200	\$378,200
EXPENDITURES	(\$460,724)	(\$467,140)	(\$467,140)	(\$340,823)	(\$340,823)
ANNUAL CHANGES IN WORKING FUND BALANCE	(\$102,524)	(\$90,460)	(\$90,460)	\$37,377	\$37,377
WORKING FUND BALANCE ENDING	\$19,481	\$40,488	\$40,488	\$77,865	\$77,865
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		\$38,928		\$28,402	
EXCESS WORKING FUND BALANCE		\$1,560		\$49,463	

2016-2017 ANNUAL MFT MAINTENANCE

Director Matt Fauss provided two maps – one containing the 2016 annual street maintenance program and the other containing a summary of 2"-3" asphalt overlays from 1996 to 2016.

LOCATION: Various City-Wide
 PURPOSE: Provide routine maintenance to City streets.

DESCRIPTION: Purchase patching materials as needed and apply to damaged pavement areas utilizing the Porta-Patcher machine, Seal coat (oil and chip) selected roadways to prolong pavement life by inhibiting moisture intrusion into the base. Asphalt selected roadways w/2" of asphalt overlay & primer oil.

SCOPE: City maintenance staff will apply patching materials, seal coats & asphalt overlays. Stockpiled aggregate materials will be utilized by City staff as needed.

JUSTIFICATION: Routine maintenance of City streets is needed to extend pavement life and improve the riding quality & safety.

SPENDING: Asphalt & Primer	\$ 159,425
Seal Coating (oil/chip)	\$ 33,000
Porta-Patcher - CA 16 rock	\$ 5,925
Porta-Patcher - Oil	\$ 20,000
Labor & Equipment	\$ 122,473
TOTAL MFT SPENDING	\$ 341,823

SPECIAL NOTES:

Seal Coating Costs

51% rise in rock material costs over the last 9 years (ie \$14.95/ton to \$22.60/ton)

185% rise in oil material costs over the last 9 years (ie \$0.90/gal to \$2.57/gal)

Asphalt Costs

119% rise in Asphalt mix material costs over the last 10 years (ie \$32.35/ton to \$71.00/ton)

116% rise in Asphalt oil material costs over the last 10 years (ie \$1.74/gal to \$3.75/gal)

Historical Cost Summary of Street Repair Materials can be provided upon request

LIST OF CITY STREETS TO BE SEAL COATED (OIL & CHIP)

(Detailed list with costs can be provided)

		Length	Width
Alley	Girls softball field alley	400	8
Sparrow Lane	Part in city limits south of vel. doctor	1000	18
13th Street	Bville road to Bethel Road	2042	18
Adams Ct.	The loop	600	18
South Last	Shawnee to North Last	1000	16
Conger Ave.	18 th to 26 th Street	2900	18
Conger Ave.	10th Street to Welkins	1550	23
Indian Trail	City part	800	18
7th Street	Conger to Perkins	394	20
6th Street	Harrison to Barton	1000	20

LIST OF CITY STREETS TO HAVE ASPHALT

OVERLAYS:

(Detailed list w/ costs can be provided)

- Lime Ave. from Jamison to Cherry Dr.
- Wren from Jay Dr. to Piccadilly
- College St. from 19th to 15th
- Shiloh Drive from RR tracks to Savannah

STORMSEWER PROJECTS

Bethel Road Stormsewer Project - The intersection of Bethel Road and Brownsville Road has very poor drainage and commonly floods during heavy rains. Culverts in the area are either undersized or improperly installed. I recommend installing a large diameter stormsewer from an existing ditch behind the Dodds Township Bldg to the intersection of Brownsville Road and Bethel Road. From this storm pipe we will branch to the different legs of this intersection and terminate the piping project. The storm pipe will greatly alleviate drainage issues in this area and also serve as a pipe system that can be connected to in the future to further improve drainage and the quality of right-of-way in this vicinity. I have discussed this project with Dodds Township and obtained an easement across the rear of their property. Pipe will mainly consist of 36" and 24" diameter polyethylene pipe. Total pipe footage is approximately 600 feet. Estimated material cost = \$22,660.

Bethel Road Project - Phase 1

Estimate of Materials Cost

Project: Install Stormsewer at the intersection of Bethel Rd. & Brownsville Rd. Date: 1/28/2016
 File: G:\STORMWATER
 Prepared By: Matt Fauss

- Scope consists of installing new polyethylene stormsewer & necessary inlets.

MATERIALS COST				
ITEM	QUANTITY	UNIT	UNIT PRICE	PRICE
Storm Sewer, RCP, 12"	60	FT	\$6.00	\$360.00
Storm Sewer, RCP, 18"	8	FT	\$20.00	\$160.00
Storm Sewer, Polyethylene, 24"	320	FT	\$16.00	\$5,120.00
Storm Sewer, Polyethylene, 36"	280	FT	\$21.00	\$5,880.00
12" RCP Flared End Section	1	EA	\$450.00	\$450.00
24" RCP Flared End Section	2	EA	\$900.00	\$1,800.00
36" RCP Flared End Section	1	EA	\$1,250.00	\$1,250.00
Concrete for inlets	14.0	CY	\$0.00	\$0.00
Ditch Grates (medium flow)	6	EA	\$200.00	\$1,200.00
Ditch Grates (ty 8 beehive)	3	EA	\$200.00	\$600.00
Road Crossings, CA6 Backfill (2'x3'x500')	210	TON	\$18.00	\$3,780.00
10% Contingency				\$2,060.00
TOTAL ESTIMATED MATERIALS COST				\$22,660

The above construction estimate is based on estimated quantities and not an estimate of final design construction. The quantity estimates may change as the design is finalized.
 Note: Detailed drainage analysis was not performed. Pipe sizes may change.
 Easement for drainage work on private property is required.

2221 Cherry Street Detention Project- The City owns this lot. Formerly (up until last year), there was a house on this lot with a stormsewer existing beneath a corner of the house. This project consists of constructing a detention basin on this lot including a concrete gutter along the length of basin to carry the low-flows. This will allow for ease of maintenance of the basin as our tractors should be able to enter the basin to mow & remove silt build-up. This basin will alleviate some flooding that occurs downstream on Logan Street as well as hopefully alleviate some of the stormwater infiltration into the sanitary sewer system in the area. In heavy rains, the sanitary department is called to pump from one of the sanitary manholes located on Logan Street. The proposed detention basin will create additional stormwater capacity thereby eliminating some of these concerns. Estimated material cost = \$8,210.

Estimate of Materials Cost

Project: Construct Detention Basin at 2221 Cherry Street Date: 1/15/2016
 File: G.STORMWATER1
 Prepared By: Matt Fauss

- Scope consists of excavating for a new Detention basin at a City Lot located at 2221 Cherry Street.

MATERIALS COST				
ITEM	QUANTITY	UNIT	UNIT PRICE	PRICE
Erosion Control Blanket	1	L.Sum	\$0.00	\$0.00
Concrete Gutter, 8' wide by 150' long	27	CY	\$110.00	\$2,933.33
Storm Sewer, Polyethylene, 18"	30	LF	\$15.00	\$450.00
Storm Sewer, Polyethylene, 30"	60	LF	\$28.00	\$1,680.00
18" RCP Flared End Section	2	Ea	\$500.00	\$1,000.00
30" RCP Flared End Section	2	Ea	\$700.00	\$1,400.00
10% Contingency				\$746.33
TOTAL ESTIMATED MATERIALS COST				\$8,210

The above construction estimate is based on estimated quantities and not an estimate of final design construction. The quantity estimates may change as the design is finalized.

REMAINING BUDGET SUMMARIES

AQUATIC ZOO ANNUAL BUDGET SUMMARY

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	12-1-2014 THRU 11-30-2015 OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	12-1-2015 THRU 11-30-2016 OPERATING REVENUE (EXPENDITURES)
WORKING FUND BALANCE BEGINNING	\$12,537	\$34,162	\$67,574	\$96,695	\$137,747
REVENUE	\$400,528	\$431,492	\$431,447	\$408,300	\$408,300
TOTAL REVENUES	\$400,528	\$431,492	\$431,447	\$408,300	\$408,300
EXPENDITURES	(\$390,080)	(\$368,959)	(\$361,274)	(\$401,395)	(\$401,395)
ANNUAL CHANGES IN WORKING FUND BALANCE	\$10,448	\$62,533	\$70,173	\$6,905	\$6,905
WORKING FUND BALANCE ENDING	\$22,985	\$96,695	\$137,747	\$103,600	\$144,652
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY	N/A	N/A	N/A	N/A	N/A
EXCESS WORKING FUND BALANCE	N/A	N/A	N/A	N/A	N/A

**TOURISM
ANNUAL BUDGET SUMMARY**

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 ESTIMATED CAPITAL RELATED REVENUES AND (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 ESTIMATED CAPITAL RELATED REVENUES AND (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$105,916	\$99,051	\$0	\$99,051	\$98,306	\$0	\$98,306
REVENUE	\$664,517	\$697,048	\$0	\$697,048	\$728,696	\$0	\$728,696
REVENUE ALLOCATED TO CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$664,517	\$697,048	\$0	\$697,048	\$728,696	\$0	\$728,696
OPERATING EXPENDITURES	(\$533,820)	(\$510,845)	\$0	(\$510,845)	(\$530,500)	\$0	(\$530,500)
TRANSFER TO GENERAL CORPORATE FUND	(\$182,654)	(\$186,948)	\$0	(\$186,948)	(\$197,745)	\$0	(\$197,745)
TRANSFER TO QUALITY OF LIFE/ECON DEVELOPMENT FD	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENSES	(\$716,474)	(\$697,793)	\$0	(\$697,793)	(\$728,245)	\$0	(\$728,245)
ANNUAL CHANGES IN WORKING FUND BALANCE	(\$51,957)	(\$745)	\$0	(\$745)	\$451	\$0	\$451
WORKING FUND BALANCE ENDING	\$53,959	\$98,306	\$0	\$98,306	\$98,757	\$0	\$98,757
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		\$58,149	N/A		\$60,687	N/A	
EXCESS WORKING FUND BALANCE		\$40,157			\$38,070		

**C.D.A.P.
ANNUAL BUDGET SUMMARY**

*Grant administered by
Crosswalk of West Frankfort*

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$0	\$0	\$0	\$0	\$0
REVENUE	\$6,000	\$0	\$0	\$0	\$0
REVENUE ALLOCATED TO CAPITAL	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$6,000	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	(\$6,000)	\$0	\$0	\$0	\$0
ANNUAL CHANGES IN WORKING FUND BALANCE	\$0	\$0	\$0	\$0	\$0
WORKING FUND BALANCE ENDING	\$0	\$0	\$0	\$0	\$0
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		N/A		N/A	

REVOLVING LOAN ANNUAL BUDGET SUMMARY

	FY 2015-2016 ORIGINAL BUDGET	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$1,260,369	\$1,260,430	\$1,260,430	\$1,337,183	\$1,337,183
REVOLVING LOAN- PRINCIPAL RECEIVED	\$134,360	\$213,796	\$213,796	\$147,537	\$147,537
REVENUE	\$25,428	\$25,975	\$25,975	\$23,551	\$23,551
TRANSFERS FOR CAPITAL	\$0	-	-	-	-
TOTAL REVENUES	\$159,788	\$239,771	\$239,771	\$171,088	\$171,088
REVOLVING LOANS MADE	\$0	(\$135,000)	(\$135,000)	\$0	\$0
OTHER EXPENDITURES	(20,215)	(28,018)	(28,018)	(\$21,480)	(\$21,480)
TOTAL EXPENDITURES	(\$20,215)	(\$163,018)	(\$163,018)	(\$21,480)	(\$21,480)
ANNUAL CHANGES IN WORKING FUND BALANCE	\$139,573	\$76,753	\$76,753	\$149,608	\$149,608
WORKING FUND BALANCE ENDING	\$1,399,942	\$1,337,183	\$1,337,183	\$1,486,791	\$1,486,791
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		N/A		N/A	

Note: Working Fund Balance includes only the fund balance that is available for loans

Revolving Loan funds may be used for economic development with stipulations. Bechtel is researching the use of these funds for infrastructure.

QUALITY OF LIFE/ECONOMIC DEVELOPMENT FUND ANNUAL BUDGET SUMMARY

	FY 2015-2016 CURRENTLY BUDGETED IN TOTAL	FY 2015-2016 ESTIMATED RESTRICTED CAPITAL REV & (EXPENDITURES)	FY 2015-2016 ESTIMATED 2012 BONDS REVENUE & (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATED	FY 2016-2017 PROPOSED RESTRICTED CAPITAL REV & (EXPENDITURES)	FY 2016-2017 ESTIMATED 2012 BONDS REVENUE & (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$8,848,890	\$1,170,134	\$7,726,373	\$8,896,507	\$1,178,178	\$5,631,985	\$6,810,163
REVENUE	\$4,887,423	\$1,616,061	\$198,515	\$1,814,576	\$1,830,400	\$4,744,247	\$6,574,647
TRANSFER FROM GENERAL CORPORATE FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFER FROM TOURISM FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$4,887,423	\$1,616,061	\$198,515	\$1,814,576	\$1,830,400	\$4,744,247	\$6,574,647
EXPENDITURES	(\$9,989,315)	(\$1,608,017)	(\$2,292,903)	(\$3,900,920)	(\$2,348,359)	(\$8,416,443)	(\$10,764,802)
TRANSFER TO CAPITAL PROJECTS FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	(\$9,989,315)	(\$1,608,017)	(\$2,292,903)	(\$3,900,920)	(\$2,348,359)	(\$8,416,443)	(\$10,764,802)
ANNUAL CHANGES IN WORKING FUND BALANCE	(\$5,101,892)	\$8,044	(\$2,094,388)	(\$2,086,344)	(\$517,959)	(\$3,672,196)	(\$4,190,155)
WORKING FUND BALANCE ENDING	\$3,746,998	\$1,178,178	\$5,631,985	\$6,810,163	\$660,219	\$1,959,789	\$2,620,008
						\$3,814,298	
						(\$4,715,824)	
						\$1,058,263	
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		N/A	N/A		N/A	N/A	

**GENERAL CORPORATE CAPITAL PROJECTS FUND 1% f & b tax; \$.02 gal diesel fuel tax;
ANNUAL BUDGET SUMMARY 1% telecommunication tax**

	FY 2015-2016 CURRENTLY BUDGETED FOR ALL CATEGORIES	FY 2015-2016 ESTIMATED RESTRICTED CAPITAL REVENUE & (EXPENDITURES)	FY 2015-2016 ESTIMATED 2012 BONDS REVENUE & (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATED	FY 2016-2017 ESTIMATED RESTRICTED CAPITAL REVENUE & (EXPENDITURES)	FY 2016-2017 ESTIMATED 2012 BONDS REVENUE & (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$9,645,190	\$30,247	\$9,176,340	\$9,206,587	(\$176,960)	\$6,386,214	\$6,209,254
REVENUE	\$1,549,843	\$1,874,433	\$187,555	\$2,061,988	\$1,372,730	\$132,102	\$1,504,832
TRANSFER FROM GENERAL CORPORATE	\$434,763	\$396,082	\$0	\$396,082	\$0	\$0	\$0
TRANSFER FROM QUALITY OF LIFE	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TRANSFER FROM PUBLIC UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$1,984,606	\$2,270,515	\$187,555	\$2,458,070	\$1,372,730	\$132,102	\$1,504,832
TOTAL EXPENDITURES	(\$6,661,874)	(\$2,477,722)	(\$2,977,681)	(\$5,455,403)	(\$1,460,494)	(\$3,816,412)	(\$5,276,906)
ANNUAL CHANGES IN WORKING FUND BALANCE	(\$4,677,268)	(\$207,207)	(\$2,790,126)	(\$2,997,333)	(\$87,764)	(\$3,684,310)	(\$3,772,074)
WORKING FUND BALANCE ENDING	\$4,967,922	(\$176,960)	\$6,386,214	\$6,209,254	(\$264,724)	\$2,701,904	\$2,437,180

WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY	N/A	N/A	N/A	N/A
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**HEALTH INSURANCE FUND
ANNUAL BUDGET SUMMARY**

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$367,625	\$618,119	\$618,119	\$171,900	\$171,900
REVENUE	\$2,252,681	\$2,515,916	\$2,515,916	\$2,426,064	\$2,426,064
REVENUE ALLOCATED TO CAPITAL	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$2,252,681	\$2,515,916	\$2,515,916	\$2,426,064	\$2,426,064
TOTAL EXPENDITURES	(\$2,588,217)	(\$2,962,135)	(\$2,962,135)	(\$2,301,095)	(\$2,301,095)
ANNUAL CHANGES IN WORKING FUND BALANCE	(\$335,536)	(\$446,219)	(\$446,219)	\$124,969	\$124,969
WORKING FUND BALANCE ENDING	\$32,089	\$171,900	\$171,900	\$296,869	\$296,869

WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY	N/A	N/A
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**SPECIAL SERVICE AREA #1
ANNUAL BUDGET SUMMARY**

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 ESTIMATED LOAN PROCEEDS OPERATING TRANSFERS (CAPITAL EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATED	FY 2016-2017 PROPOSED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 PROPOSED LOAN PROCEEDS OPERATING TRANSFERS (CAPITAL EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$102,992	\$103,285	\$0	\$103,285	\$41,714	\$0	\$41,714
REVENUE	\$83,503	\$84,606	\$0	\$84,606	\$84,602	\$0	\$84,602
REVENUE ALLOCATED TO CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$83,503	\$84,606	\$0	\$84,606	\$84,602	\$0	\$84,602
TOTAL EXPENDITURES	(\$159,953)	(\$146,177)	\$0	(\$146,177)	(\$106,259)	\$0	(\$106,259)
ANNUAL CHANGES IN WORKING FUND BALANCE	(\$76,450)	(\$61,571)	\$0	(\$61,571)	(\$21,657)	\$0	(\$21,657)
WORKING FUND BALANCE ENDING	\$26,542	\$41,714	\$0	\$41,714	\$20,057	\$0	\$20,057

WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY	\$12,181	\$8,855
EXCESS WORKING FUND BALANCE	\$29,533	\$11,202

PROPOSED DOWNTOWN IMPROVEMENT PROJECTS

The following is a list a projects for the downtown area. These are just rough descriptions and cost estimates at this time for our use in possibly putting together a more detailed scope of work. Note that each of these curb/sidewalk projects could be expanded upon depending on our level of qualitative desire.

Print Date: 3/7/2016

I.D #	Project Type	LOCATION	DESCRIPTION	ESTIMATED CONST. COST
1	Sidewalk	Broadway, 1100 block	Replace sidewalk in front of the lawyer office to 11th St. (11' wide)	\$14,000
2	Curb	Broadway, 1100 block	Replace curb in front of the lawyer office (110' long)	\$2,640
3	Curb	12th & Bway, NE corner	Remove abandoned entrance and replace with barrier curb, also re-construct inlet at corner to improve flow	\$2,080
4	Curb	12th St. by Methodist Church	Remove abandoned entrance and replace with barrier curb	\$720
5	Curb	12th St. across from meth. ch.	Remove abandoned entrance and replace with barrier curb. Also replace the sidewalk at this entrance	\$2,053
6	Curb	12th Street by Byrd Watson	Replace curb from Byrd Watson entrance to alley	\$2,880
7	Curb	12th St. by Methodist prkg Lot	Replace curb on the east side of road from Main street to the Harrison St.	\$8,184
8	Sidewalk	12th St. by Methodist prkg Lot	Replace sidewalk on the east side of road from Main street to Harrison St.	\$9,111
9	Sidewalk	Harrison, 12th to east	North side of Road. Replace and relocate the sidewalk from 12th street to the east for a distance of approximately 300 feet. This sidewalk shall be placed at street level and the retaining wall shall be relocated.	\$6,667
10	Curb	Harrison, 12th to 11th	Replace curb on the north side of road from 12th to 11th St.	\$10,056
11	Retaining wall	Harrison, 12th to east	North side of Road. Replace and relocate the existing retaining wall. The wall should be constructed farther back from the curb at the back side of the sidewalk.	\$13,000
12	Sidewalk	Harrison, 12th to east	South side of road. Replace sidewalk from 12th street to the east to Terry Sharpe Law Office.	\$5,556
13	Asphalt	City Hall Parking Lot	Asphalt seal coat including re-striping (recommended every 2-3 years)	\$2,873
14	Sidewalk	Main St. by old motel	Replace sidewalk along frontage of the old motel site. Approximate length = 275'	\$12,222
15	Sidewalk	Main St. by DT office	Replace sidewalk in front of the Downtown development office for 50'	\$3,056
16	Sidewalk	9th Street by the Crossing	Replace sidewalk in fron on Crossing. Includes some brick, tree, and tree grate.	\$8,674
17	Sidewalk	Jordan St. by Crossing	Replace 10' & 6' side sidewalk from 9th to Johnson alley	\$10,667
18	Asphalt	Parking Lot F	Asphalt overlay, 2". Includes milling and striping	\$32,000
TOTAL				\$146,438

Sidewalk American Legion 10' east of front door - replace sidewalk - 1
Sidewalk - east - Harrison to alley

**HOMESTEAD TIF
ANNUAL BUDGET SUMMARY**

This TIF has been eliminated

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	(\$361)	(\$360)	(\$360)	\$140	\$140
REVENUE	\$850	\$893	\$893	\$0	\$0
TOTAL REVENUES	\$850	\$893	\$893	\$0	\$0
TOTAL EXPENDITURES	(\$391)	(\$393)	(\$393)	(\$140)	(\$140)
ANNUAL CHANGES IN WORKING FUND BALANCE	\$459	\$500	\$500	(\$140)	(\$140)
WORKING FUND BALANCE ENDING	\$98	\$140	\$140	\$0	\$0
WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY		N/A		N/A	

DOWNTOWN TIF ANNUAL BUDGET SUMMARY

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	\$17,196	\$61,061	\$61,061	\$44,642	\$44,642
REVENUE	\$303,330	\$365,519	\$365,519	\$365,155	\$365,155
TOTAL REVENUES	\$303,330	\$365,519	\$365,519	\$365,155	\$365,155
TOTAL EXPENDITURES	(\$320,526)	(\$381,938)	(\$381,938)	(\$293,284)	(\$293,284)
ANNUAL CHANGES IN WORKING FUND BALANCE	(\$17,196)	(\$16,419)	(\$16,419)	\$71,871	\$71,871
WORKING FUND BALANCE ENDING	\$0	\$44,642	\$44,642	\$116,513	\$116,513

WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY N/A N/A

INDUSTRIAL PARK CONSERVATION AREA (WESTSIDE) TIF ANNUAL BUDGET SUMMARY

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	(\$22,599)	(\$22,609)	(\$22,609)	(\$20,873)	(\$20,873)
REVENUE	\$850	\$2,217	\$2,217	\$2,200	\$2,200
TOTAL REVENUES	\$850	\$2,217	\$2,217	\$2,200	\$2,200
TOTAL EXPENDITURES	(\$391)	(\$481)	(\$481)	(\$1,283)	(\$1,283)
ANNUAL CHANGES IN WORKING FUND BALANCE	\$459	\$1,736	\$1,736	\$917	\$917
WORKING FUND BALANCE ENDING	(\$22,140)	(\$20,873)	(\$20,873)	(\$19,956)	(\$19,956)

WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY N/A N/A

RTE 15/I-57 (EASTSIDE) TIF ANNUAL BUDGET SUMMARY

	FY 2015-2016 CURRENTLY BUDGETED	FY 2015-2016 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2015-2016 TOTAL ESTIMATES	FY 2016-2017 ESTIMATED OPERATING REVENUE (EXPENDITURES)	FY 2016-2017 TOTAL PROPOSED
WORKING FUND BALANCE BEGINNING	(\$33,319)	(\$33,319)	(\$33,319)	(\$16,171)	(\$16,171)
REVENUE	\$20,000	\$175,416	\$175,416	\$176,000	\$176,000
TOTAL REVENUES	\$20,000	\$175,416	\$175,416	\$176,000	\$176,000
TOTAL EXPENDITURES	(\$18,391)	(\$158,268)	(\$158,268)	(\$160,208)	(\$160,208)
ANNUAL CHANGES IN WORKING FUND BALANCE	\$1,609	\$17,148	\$17,148	\$15,792	\$15,792
WORKING FUND BALANCE ENDING	(\$31,710)	(\$16,171)	(\$16,171)	(\$379)	(\$379)

WORKING FUND BALANCE REQUIRED BY FINANCIAL POLICY N/A N/A

A special City Council meeting will be held on Friday, April 29, 2016 in order to consider the following: adoption of Ordinance approving FY 2016-2017 budget and adoption of Ordinance regarding water, sewer and trash rates.

This proposed budget will be available in the City Clerk's Office for public viewing.

EXECUTIVE SESSION

City Manager Bechtel requested an Executive Session pursuant to 5 ILCS 120/2(c)(2) collective bargaining. **Council Member McEnaney made a motion to adjourn to Executive Session pursuant to 5 ILCS 120/2(c)(2) collective bargaining. Seconded by Council Member Moore. Yeas: May, McEnaney, Moore, Piper and Chesley.**

ADJOURNMENT

Council Member Piper made a motion to adjourn. The motion was seconded by Council Member Moore. Yeas: May, McEnaney, Moore, Piper and Chesley.

The Workshop Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Jerilee Hopkins
City Clerk